

# AGENDA

## BURKE BOARD OF TRUSTEES MEETING

By Zoom: <https://bit.ly/2WXW1Ym>

Meeting ID: 756 610 6009, Password: Burke1141

### By Teleconference line:

+1 346 248 7799 (Houston), Meeting ID: 756 610 6009, Password: 524352

**Tuesday, May 26, 2020**  
**1:00 P.M.**

*Due to health and safety concerns related to the COVID-19 coronavirus, this meeting will be conducted by videoconference or telephone call. At least a quorum of the board will be participating by videoconference or telephone call in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor. An electronic copy of the agenda packet will be made available no later than 24 hours prior to meeting at [www.myburke.org](http://www.myburke.org).*

I. CALL TO ORDER, INVOCATION AND RECOGNITION OF GUESTS

II. INVITE COMMENTS FROM VISITORS

It is the policy of the Board of Trustees that these comments will be limited to three minutes unless otherwise approved by the Board. Visitors who desire to speak on an agenda item must complete a [request form](#) by 10 a.m. the morning of the board meeting unless the agenda item is a closed session item, then the request must be completed at least 24 hours prior to the start of the meeting. Requests may also be made in person at the Burke Central Administration office at 2001 S. Medford Drive in Lufkin during regular business hours. Board Response: Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board may not deliberate, discuss, or make any decision on any subject not on the agenda.

III. APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING

IV. THE BOARD WILL CONSIDER AND TAKE ACTION UPON THE FOLLOWING ITEMS:

**A. BUDGET AND FINANCE COMMITTEE**

1. Consideration of Treasurer's Report
  - a. March 2020
  - b. April 2020
2. Consideration of Disposition of Delinquent Accounts Receivable
3. Consideration of Revision to FY 2020 Budget – CCBHC Expansion Grant
4. Consideration of Financial and Compliance Audit Firm
5. Consideration of Revision to Center Investment Policy

**B. PROGRAM COMMITTEE**

None

**C. PERSONNEL AND PUBLIC EDUCATION COMMITTEE**

1. Consideration of Board of Directors for East Texas Behavioral Resources, Inc.
2. Consideration of Additions to FY 2020 Personnel Schedule

**D. CHIEF EXECUTIVE OFFICER'S REPORT**

- Calendar
- 35<sup>th</sup> Annual Texas Council Conference – Postponed to December 2020
- Report on Programmatic Activities
- Human Resources Monthly Employee/Benefits Changes
- Update on FY 2020 Key Performance Indicators
- Update on FY 2020 Strategic Initiatives

V. DESIGNATION OF DATE, TIME AND LOCATION OF NEXT BOARD MEETING

VI. ADJOURN

Items do not have to be taken in same order as shown on meeting notice. If, during the meeting, any discussion of any item on the agenda should be held in Executive or Closed Session, the Board will convene in such Executive or Closed Session in accordance with the Open Meetings Act, Texas Government Code Section 551.001 et seq. The Board may elect to consider all matters which are proper subjects for discussion in the same executive session or may elect to hold two or more executive sessions in the same meeting.

Items designated in “red” require Board action.

Items designated in “blue” are for discussion only and no Board action is required.