



Burke Job Posting/Job Description

Position Title

Psychological Associate – L.V. – Developmental Disabilities-Lufkin, TX

Position Number

P #291

General Description

The psychological associate will be responsible for completing all standardized testing and validating/endorsing previous test results of external sources to determine an individual's eligibility for Intellectual and Developmental Services. Upon completion of the test, the psychological associate will be responsible for notifying the individual of their findings and for the referral to appropriate services. The psychological associate will also be responsible for assisting in completing screenings, the initial discussion of services; and annual Interest List contacts of persons waiting for Home Community-based services. This position will also be responsible for completing assessments needed for court order placement and testing at court hearings.

Education

Required: Master's degree in Psychology or related field.

Experience

Required: One (1) year of employment experience in the field of intellectual and developmental disabilities and graduate course work or one year of supervised experience in individual intellectual and behavior assessment.

Licenses/Certifications

Required: Licensed as a Psychological Associate (PA) by the State of Texas or eligible for licensing.

Required: Valid Texas driver's license.

Preferred: DADS DMR Certification

Special Requests or Comments

Required: CPR, First Aid, SAMA, and Defensive Driving training modules must be completed. Must have a driving record insurable by Burke's insurance administrator.

Physical Requirements

Required: Sight, hearing, talking, lifting up to 50 pounds, walking, driving a vehicle, and hand/finger dexterity.

Hours

Monday - Friday; 8:00 am to 5:00 pm, possibly some after hours.

Salary

Negotiable, depending on qualifications and experience.

Notice to All Prospective Burke Applicants

Burke does not discriminate on the basis of race; color; gender; sexual orientation; national origin; religion; age; mental, physical, or sensory disability, unless these are bonafide occupational requirements for a position.

Applications are now being accepted for the vacancies listed and will be accepted until these open positions are filled. Qualified applicants will be considered on a first-come, first-serve basis. All applicants for employment will be required to produce as a part of the application process, proof of employment authorization and positive proof of identification.

Acceptable proof of employment authorization includes:

- 1) United States Passport (with photograph)
- 2) Certificate of Naturalization
- 3) U.S. Birth Certificate
- 4) Resident Alien Card
- 5) Social Security Card
- 6) Driver's license with photograph
- 7) Other identification document with a photograph

Only applications submitted with a specific numbered position listed will be considered.

Physical requirements listed in positions will be discussed in detailed at time of interview.

Criminal convictions that would have relevance to the job being applied for may make you ineligible for employment in that position. The names of all prospective employees are cleared through the Texas Department of Public Safety to determine the existence of such records. Applicants for positions requiring driving must have driving records insurable by our insurance carrier. Driving records will also be checked through the Texas Department of Public Safety.