



## Burke Job Posting / Job Description

### **Position Title**

Clinical Coordinator – M.S. – Veteran Counselor Program – Lufkin or Nacogdoches, TX

### **Position Number**

P #245

### **General Description**

The Clinical Coordinator will be part of a grant designed to provide brief therapeutic interventions to service members, veterans, and their families that reside in Burke's 12 county region. The CC shall work closely with the MVPN Veteran Peer in order to identify and screen candidates who are in need of treatment or who do not have access to or are not eligible for US Department of Veterans Affairs Health Administration Services. The individual must possess the ability to make professional evaluations, decisions, and recommendations for treatment, planning, and implementation. Proficient and timely documentation skills are required. Self-discipline, flexibility, and time-organization skills are required. This worker will perform emergency assessment duties as needed. This position will require travel within Burke's 12 county region and will report to the Director of Specialized Programs.

### **Education**

Required: Master's degree in Psychology, Social Work, Marriage & Family Therapy or Counseling from an accredited college or university

### **Experience**

Required: At least one (1) year full-time direct care experience in working with veteran adults or families in a community mental health or medical/mental health setting. Must be eligible to be certified in one or more of the following within 12-months of hire date: CPT, PE, or EMDR. Familiarity with DSM IV and DSM 5 diagnostic criteria. Knowledge of military culture and military related trauma.

Preferred: Two (2) years' experience as a Licensed Professional Counselor (LPC), Licensed Marriage & Family Therapist (LMFT), Licensed Clinical Social Worker (LCSW), Licensed Psychological Associate (approved independent practice), or Licensed Psychologist with the State of Texas. Certified in one of following CPT, PE, and EMDR. Served in the US Military.

### **Licenses/Certifications**

Required: Licensed Professional Counselor (LPC), Licensed Marriage & Family Therapist (LMFT), Licensed Clinical Social Worker (LCSW), Licensed Psychological Associate (approved independent practice), or Licensed Psychologist with the State of Texas.

Required: Valid Texas driver's license

### **Physical Requirements**

Required: Sight, hearing, talking, lifting up to 50 pounds, prolonged standing, walking, driving a vehicle, and hand/finger dexterity.

### **Special Requests or Comments**

Required: Must be physically able to complete Satori Alternative to Managing Aggressive Behavior (SAMA), CPR, First Aid, and Defensive Driving training modules. Must have a driving record insurable by Burke's insurance administrator. Must have reliable personal vehicle and travel routinely within the service area.

### **Hours**

Generally, 8:00 a.m. to 5:00 p.m., Monday through Friday; but will require occasional after-hours work to complete program requirements.

### **Salary**

\$57,000 annually, depending on qualifications and experience. Travel reimbursement provided.

### **Notice to All Prospective Burke Applicants**

Burke does not discriminate on the basis of race; color; gender; sexual orientation; national origin; religion; age; mental, physical, or sensory disability, unless these are bonafide occupational requirements for a position.

Applications are now being accepted for the vacancies listed and will be accepted until these open positions are filled. Qualified applicants will be considered on a first-come, first-serve basis. All applicants for employment will be required to produce as a part of the application process, proof of employment authorization and positive proof of identification.

Acceptable proof of employment authorization includes:

- 1) United States Passport (with photograph)
- 2) Certificate of Naturalization
- 3) U.S. Birth Certificate
- 4) Resident Alien Card
- 5) Social Security Card
- 6) Driver's license with photograph
- 7) Other identification document with a photograph

Only applications submitted with a specific numbered position listed will be considered.

Physical requirements listed in positions will be discussed in detailed at time of interview.

Criminal convictions that would have relevance to the job being applied for may make you ineligible for employment in that position. The names of all prospective employees are cleared through the Texas Department of Public Safety to determine the existence of such records. Applicants for positions requiring driving must have driving records insurable by our insurance carrier. Driving records will also be checked through the Texas Department of Public Safety.