



Burke Job Posting/Job Description

Position Title

Mental Health First Aid Outreach Worker – K.R. – Community Relations – Lufkin or Nacogdoches, TX

Position Number

P#1761

General Description

The goal for the Mental Health First Aid Outreach Worker is to increase awareness of MHFA training, increase the number of MHFA training sessions available, and increase the number of overall trainings completed. It is the responsibility of the Outreach Worker to ensure that all requirements listed in the HHSC Mental Health First Aid Contract are met.

- The MHFA Outreach Worker shall develop a coordinated regional plan for delivering and funding Youth MHFA training for school districts.
- Work with Education Service Centers (ESCs) in the local service area to ensure that all training data is collected and aggregated and reported to HHSC.
- Create a partnership with its associated ESCs wherein are working together to increase the number of people trained in the agency's local service area.
- Develop and maintain relationships with MHFA Outreach Workers at other Local Mental Health Authority agencies.
- Develop and maintain community relationships and partnerships and provide community education on Adult and Youth Mental Health First Aid.
- Develop and maintain a list of education and community contacts and make regular outreach attempts with goal of educating and scheduling in person meeting and/or trainings.
- Maintain inventory of MHFA materials and submit requests for orders as needed.
- Organize and provide Adult and/or Youth MHFA Trainings in the community or at agency training location.
- Acquire and maintain a certification in MHFA curriculum (Adult/Youth).
- Complete additional training in MHFA Modules.
- Ensure that all other trainers at the agency maintain such certifications.
- Maintain a contact list of trainers at the agency containing the MHFA courses in which they were trained and the dates they were certified to teach these courses.
- Submit budget and complete monetary tracking forms.

This position is currently funded through 8/31/2023 and will be up for renewal at that time.

Education

Required: Bachelor's degree in Education, Social Work, Psychology, Business, Health, Rehabilitation or related degree from an accredited college or university.

Experience

Preferred: Experience working in a healthcare environment or educational setting; and/or direct care experience working with adults/children in a behavioral healthcare or mental health setting.

Licenses/Certifications

Preferred: Licensure as one of the following: Certified Health Education Specialist (CHES), Licensed Bachelors Social Worker (LBSW). If appropriate, current license is required at time of application.

Required: Valid Texas driver's license.

Special Requests or Comments

Required: Must be physically able to complete Satori Alternative to Managing Aggressive Behavior (SAMA), CPR, and First Aid training modules. Must have a driving record insurable by Burke's insurance administrator.

Physical Requirements

Required: Sight, hearing, talking, lifting up to 25 pounds, walking, driving a vehicle, and hand/finger dexterity.

Hours

Monday through Friday; Generally, 8:00 a.m. to 5:00 p.m.

This position requires a high level of travel in Burke's twelve county area. Overnight travel for training, conferences, and meetings is also required.

Salary

\$43,000 to \$47,000 depending on experience and preferred criteria.

Notice to All Prospective Burke Applicants

Burke does not discriminate on the basis of race; color; gender; sexual orientation; national origin; religion; age; mental, physical, or sensory disability, unless these are bonafide occupational requirements for a position.

Applications are now being accepted for the vacancies listed and will be accepted until these open positions are filled. Qualified applicants will be considered on a first-come, first-serve basis. All applicants for employment will be required to produce as a part of the application process, proof of employment authorization and positive proof of identification.

Acceptable proof of employment authorization includes:

- 1) United States Passport (with photograph)
- 2) Certificate of Naturalization
- 3) U.S. Birth Certificate
- 4) Resident Alien Card
- 5) Social Security Card
- 6) Driver's license with photograph
- 7) Other identification document with a photograph

Only applications submitted with a specific numbered position listed will be considered.

Physical requirements listed in positions will be discussed in detailed at time of interview.

Criminal convictions that would have relevance to the job being applied for may make you ineligible for employment in that position. The names of all prospective employees are cleared through the Texas Department of Public Safety to determine the existence of such records. Applicants for positions requiring driving must have driving records insurable by our insurance carrier. Driving records will also be checked through the Texas Department of Public Safety.