Burke Job Posting/ Job Description

Position Title

Licensed Vocational Nurse - K.B. – Care Coordination Program – May be based in Lufkin or Nacogdoches, TX

Position Number

P #1752

General Description

The Care Coordination LVN will be part of a multidisciplinary treatment team in a 12-county region as assigned, and is responsible for providing care coordination nursing care services to acutely or chronically mentally ill clients at Burke Outpatient Mental Health offices and in the community. These Burke clinic locations operate 5 days a week, 8 hours a day. The LVN performs under the supervision of the Care Coordination Clinical Coordinator and Nurse Extender. Other duties will include, but may not be limited to giving injections, assisting with medication monitoring/ reconciliation, monitoring the health status of clients, completing medication consents and AIMS, assisting with psychiatric services provided via telehealth equipment or face to face with Prescriber, arranging and attending medical and other community-based appointments with the client/caregiver. Nurse will perform general nursing duties assigned and coordinate health care needs with other medical care providers. Other responsibilities include inventory of medications, patient education and documentation, collection and tracking of lab specimens, providing care to clients to monitor/evaluate ADL completion. When needed and appropriate, assist the Mental Health Clinician staff as necessary.

Education

Required: Graduation from an accredited school of nursing and licensed as a Vocational Nurse by the Texas State Board of Licensed Vocational examiners.

Experience

Required: A minimum of 6 months experience as an LVN in a medical or mental health setting.
Preferred: Experience working in a Home Health setting.

Licenses/Certifications

Required: Valid Texas driver's license
Required: Texas Licensed Vocational Nurse..

Physical Requirements

Required: Sight, hearing, talking, lifting up to 50 pounds, walking, bending or kneeling and hand/finger dexterity

Special Requests or Comments

Required: Must be physically able to complete Satori Alternative to Managing Aggressive Behavior (SAMA), CPR, First Aid, and Defensive Driving training modules. Must have a driving record insurable by Burke's insurance administrator. Reliable transportation is required.

Hours

Monday-Friday; 8:00am – 5:00pm

Salary

$38,000 annually.

Notice to All Prospective Burke Applicants

Burke does not discriminate on the basis of race; color; gender; sexual orientation; national origin; religion; age; mental, physical, or sensory disability, unless these are bonafide occupational requirements for a position.

Applications are now being accepted for the vacancies listed and will be accepted until these open positions are filled. Qualified applicants will be considered on a first-come, first-serve basis. All applicants for employment will be required to produce as a part of the application process, proof of employment authorization and positive proof of identification.

Acceptable proof of employment authorization includes:

1) United States Passport (with photograph)
2) Certificate of Naturalization
3) U.S. Birth Certificate
4) Resident Alien Card
5) Social Security Card
6) Driver's license with photograph
7) Other identification document with a photograph

Only applications submitted with a specific numbered position listed will be considered.

Physical requirements listed in positions will be discussed in detailed at time of interview.

Criminal convictions that would have relevance to the job being applied for may make you ineligible for employment in that position. The names of all prospective employees are cleared through the Texas Department of Public Safety to determine the existence of such records. Applicants for positions requiring driving must have driving records insurable by our insurance carrier. Driving records will also be checked through the Texas Department of Public Safety.