



## Burke Job Posting / Job Description

### **Position Title**

Licensed Vocational Nurse – M.C. – Nacogdoches Mental Health Clinic - Nacogdoches, TX

### **Position Number**

P #1526

### **General Description**

The LVN is responsible for providing nursing services to clients at Nacogdoches Mental Health Clinic. This position may occasionally provide nursing services to children and adolescents at Nacogdoches Family Counseling Associates. Also, some travel to other clinic locations may be needed. Duties include giving injections, completing nursing assessments, completing medication consents, overseeing the indigent medication program, completing refill prescriptions and answering patient phone questions. Other responsibilities include inventory of medications, patient education, documentation, coordinating drug representative visits and other duties as assigned.

### **Education**

Required: Graduation from an accredited school of nursing and licensed as a Vocational Nurse by the Texas State Board of Licensed Vocational examiners.

### **Experience**

Required: One (1) year of experience as an LVN in a medical or mental health setting  
Preferred: Experience working with consumers in a mental health setting

### **Licenses/Certifications**

Required: Valid Texas driver's license  
Required: Texas Licensed Vocational Nurse

### **Physical Requirements**

Required: Sight, hearing, talking, lifting up to 50 pounds, walking, bending or kneeling and hand/finger dexterity

### **Special Requests or Comments**

Required: Must be physically able to complete Satori Alternative to Managing Aggressive Behavior (SAMA), CPR, First Aid, and Defensive Driving training modules. Must have a driving record insurable by Burke's insurance administrator. Reliable transportation is required.

### **Hours**

Monday-Friday; 8:00am – 5:00pm

### **Salary**

\$38,000 annually, depending on qualifications and experience

### **Notice to All Prospective Burke Applicants**

Burke does not discriminate on the basis of race; color; gender; sexual orientation; national origin; religion; age; mental, physical, or sensory disability, unless these are bonafide occupational requirements for a position.

Applications are now being accepted for the vacancies listed and will be accepted until these open positions are filled. Qualified applicants will be considered on a first-come, first-serve basis. All applicants for employment will be required to produce as a part of the application process, proof of employment authorization and positive proof of identification.

Acceptable proof of employment authorization includes:

- 1) United States Passport (with photograph)
- 2) Certificate of Naturalization
- 3) U.S. Birth Certificate
- 4) Resident Alien Card
- 5) Social Security Card
- 6) Driver's license with photograph
- 7) Other identification document with a photograph

Only applications submitted with a specific numbered position listed will be considered.

Physical requirements listed in positions will be discussed in detailed at time of interview.

Criminal convictions that would have relevance to the job being applied for may make you ineligible for employment in that position. The names of all prospective employees are cleared through the Texas Department of Public Safety to determine the existence of such records. Applicants for positions requiring driving must have driving records insurable by our insurance carrier. Driving records will also be checked through the Texas Department of Public Safety.